

**JACKSON COUNTY PARKS AND RECREATION COMMISSION  
1992 WARREN AVENUE  
JACKSON, MICHIGAN 49203**

July 16, 2014

**CALL TO ORDER:** Mike Way, Chairman at 8:00 a.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Cmsrs. **Alexander, DuBois, Gaede, Polaczyk, Rand, Seitz, and Way**  
Excused: Cmsrs. **Beaman, Snyder, and Torres**  
Ex-Officio: **Scott Robbins**, County Parks Director  
Staff: **Scott Bradford, Phil Fischmeister, Mike Hoskins, and Becky Humphrey**  
Visitors: **Adam Brown** Deputy County Administrator, **Kay Dunkel**, Spring Arbor resident,  
**Mark Ott**, President, FFWT.

**APPROVAL OF AGENDA**

**Moved by Polaczyk, supported by Rand** to approve the July 16, 2014 agenda. Motion carried.

**APPROVAL OF MINUTES**

**Moved by DuBois, supported by Polaczyk** to approve the June 18, 2014 Minutes. Motion carried.

**PUBLIC COMMENT**

Kay Dunkel – The Spring Arbor Town Hall meeting held on July 9<sup>th</sup>, it was well presented so that people understand what is going on with this project. Kay feels really good about how people accepted the Lime Lake project. Mike Way, Julie Alexander and Scott Robbins did a stellar job at the meeting.

Mark Ott – Introduced himself as the new President of the Friends of the Falling Waters Trail group and wanted to thank the Parks Commission for everything they have done and Mark is looking forward to the future of the Friends group and working with the Commission.

**June 2014 FINANCIALS**

**Moved by Seitz, supported by Rand** to receive the June 2014 Financial Reports. Motion carried.

**Moved by DuBois, supported by Polaczyk** to approve the June 2014 Claims Report. Motion carried.

**COMMUNICATIONS**

1. Letter from Tana Moore, Lutheran Social Services of Michigan  
Re: The Cascades
2. Email from Swain's Lake Campground Manager, Jeremiah Villarreal  
Re: July 4<sup>th</sup> Weekend
3. **Jackson County Parks Association** of April 28<sup>th</sup>, May 5<sup>th</sup>, and June 23<sup>rd</sup>.

4. **Cascades Park Foundation** minutes of May 21<sup>st</sup> and June 18, 2014
5. **Friends of the Falling Waters Trail** minutes of June 17, 2014
6. **Cascades Inc. n/k/a Jackson Civil War Society** minutes of June 17, 2014 (at meeting)

**Moved by Rand, supported by Alexander** to receive the communications. Motion Carried.

## **DIRECTOR'S REPORT**

**Flannery Properties** – We have submitted the documentation to the City of Jackson for the property split requirement. Documentation will then be sent to MDNR for final review so that we can proceed with the closing procedures.

**Grass Lake Concession Agreement** – The concession contract has been approved and signed to allow the concession stand to open for the boat races in July and September.

**Cascades Golf Course-** The application for the transfer of the liquor license is still in process with the Michigan Liquor Control Commission.

**Well Pump for Irrigation System-** A new motor, pump, column, and shaft were installed in 1998 or 1999. The pump was replaced in 2011 because some of the bowls had holes in them so we were not getting the pressure that we should. When they replaced the pump we were told that we should seriously think about replacing the well column in about 5 years. The Parks Department put in for Public Improvement funds for 2016 understanding this would need to be addressed.

On June 15<sup>th</sup> Scott Bradford, Golf Superintendent, heard the well pump beginning to malfunction, so he shut the system down. We called Browns Drilling Company to investigate the problem the next day. They pulled the pump and tried to remove the motor and the shaft, but it released and slid down the well. They pulled out the pump shaft and nothing was attached to it. Due to the condition of the mechanical parts that did make it to the surface they recommended to not investigate the situation any further due to the rising cost of their time and labor on the job to that point. As of now we have a temporary pump from Browns Drilling that we are using for irrigation of the course. Nobody is sure what actually happened and Browns did indicate they had never experienced something like this before. Whether something came apart in the pump or part of the column came apart, or a section of the shaft started to wobble. It was unrepairable. We have received three quotes to replace the well system and will be working with the Administrators Office on funding this emergency repair.

**Swains Lake Campground-** On July 2<sup>nd</sup> the interior and exterior of the cabin was finished and within 2 hours was rented for the holiday week. We hope this will be the norm for the rest of the summer.

**Lime Lake Breech-** On July 9<sup>th</sup> Cmr. Alexander, Cmr Way, Geoff Snyder, Paul Rentschler, Joe Joworski, Sherriff Rand, Undersheriff Kuhl and I met with approximately 20 Spring Arbor residents to discuss the past, present and future for the breech repair at Lime Lake. ASTI Environmental is submitting plans to the MDEQ for approval of a permanent and sustainable repair to the breech. A temporary coffer dam will be installed soon and eventually become a part of the permanent repair structure.

**Cascades Champion Team-** The team has met weekly since May 28<sup>th</sup> and sent out letters to 6 service club letters to request an opportunity to open up discussions about donations and funding. A small task force of committee members is currently working on a Marketing Plan and will report out on the 23<sup>rd</sup> of July to the entire Champion team. Also, 3 RFQ's for engineering services were received on July 7<sup>th</sup> and are currently under review. The selection of an engineering firm should be made in the near future.

**The Cascades – *Underground Pump Station***

On July 5<sup>th</sup> at around 11:00pm the underground pumping system that chlorinates and pumps the water for the Cascades had a rupture in one of the plumbing lines. The room was approximately 3 feet underwater within a couple of hours. Our staff responded to the scene and began pumping the water out and finally stabilized the rupture. The following morning it was determined that the main pump motor, chlorinating pump and the electrical panels were not functioning. The staff switched out the main motor with a back-up motor, by-passed the chlorinating pump and dried out the electrical panel all in time to have the Cascades up and running for the Sunday evening show. Work continues to repair the main motor and chlorinating pump motor has been replaced.

**Moved by Polaczyk, supported by Rand** to receive the Director's report. Motion carried.

**OLD BUSINESS** - None

**NEW BUSINESS** – For informational purposes, the Southwest Little League Proposal.

**PUBLIC COMMENT** – None

**COMMISSIONER COMMENTS** –

**Cmr. Alexander** – Informational – The Michigan Farm Bureau has an article “Ruling strengthens private property rights,” “...regarding “easements and rights-of way granted to railroads...”.

**Cmr. Polaczyk** – Thank you for the mid-year budget snap shot, the format was easy to follow.

**ADJOURNMENT**

There being no further business, the meeting adjourned to the call of the Chair at 9:17 a.m.

**Mike Way, Chairman**

Jackson County Parks & Recreation Commission